

Jane Smith

Carrollton, GA 30118

C: 770-123-4567

E: janesmith@my.westga.edu

EDUCATION

University of West Georgia, Carrollton, GA

May 2018

Bachelors of Science in Education, Early Childhood Education (Pre-K-5th grade Certified)

- Dean's List, 2015-2017
- Stewards of Children: Darkness to Light training, 2015

STUDENT TEACHING & FIELD EXPERIENCE

Temple Elementary School, Temple, GA

January 2016-May 2016

Student Teacher, 3rd grade

- Administered successful proactive classroom management plan, demonstrating effective behavior management with 22 diverse students
- Implemented multiple curricula including mathematics, science, and literacy and adapted them to different learning styles
- Assessed students' reading comprehension, fluency, and words per minute through *Read Naturally*
- Integrated Smart Board technology into all academic areas with emphasis on math, spelling, and science
- Designed an inquiry-based social studies lesson where students used primary source documents to explore the rights guaranteed by the first amendment

Carrollton Middle School, Carrollton, GA

October 2015- December 2015

Field Experience, 6th grade

- Initiated an after-school tutoring program for 30 struggling readers resulting in an increase in reading test scores among 95% of participants
- Developed, administered, and scored an Individualized Reading Inventory and Standardized Reading Inventory
- Partnered with staff to determine appropriate interventions and enrichments for students by name and need

WORK EXPERIENCE

Center for Academic Success, University of West Georgia, Carrollton, GA

October 2015-Present

Tutor

- Provide one-on-one math tutoring for 23 freshman students to improve students' handle on material
- Supplement classroom instruction with structured problems to reinforce course content

Girl Scouts of America, Newnan, GA

Summer 2015 & 2016

Camp Counselor

- Oversaw the safety and well-being of 35 girls aged 10-13 during daily camp activities
- Created and implemented activities to meet the social, physical, and educational needs of campers using interactive methods of instruction

PROFESSIONAL AFFILIATIONS & COMMUNITY SERVICE

Treasurer, Future Educators of America Club

Member, Professional Association of Georgia Educators

Volunteer, Carrollton Community Food Bank

Volunteer, Habitat for Humanity