**Annie Wilkes**

Western Slope, CO 93301

Cell: (661) 123-4567

Email: misery.chastain@website.com

**Career Profile**

Skilled manager in the area of acute care with experience in personnel management of more than 25 employees. Specializes in critical-care, ambulatory care, and orthopedic nursing, in compliance with all federal and state laws, and standards of practice. Supervised the care of patients with cystic fibrosis, acute/chronic asthma, hepatitis, HIV, tuberculosis, and negative pressure Isolation.

**Technical Skills**

* NurseGrid
* Centricity Patient Classification
* Antibiotic Therapy
* Pain Management
* Budget Management
* EEO Compliance

**Education**

University of Southern California, Los Angeles, CA May 1966

**Bachelor of Science in Nursing**

**Experience**

The Paul Sheldon Orthopaedic Clinic, Western Slope, CO February 2015 - Current

**Nurse Manager**

* Ensure quality patient care through direct supervision of all nursing personnel assigned to the unit.
* Supervises 25+ employees, including human resource responsibilities for unit scheduling needs, recruitment, interviewing, hiring, training, performance reviews, and disciplinary actions.
* Initiate weekly multidisciplinary patient rounds and team collaboration of patient goals with significantly improved outcomes.
* Achieved highest rated (97%) Customer Satisfaction within hospital as a result of unit based initiatives.
* Implemented and now monitors the Performance Improvement and Quality Assurance Initiative including developing and employee plans of action.
* Grew compliance to over 95%, consistently, over a three-year time span as proven by the Nursing Sensitive PI audits.

The Paul Sheldon Orthopaedic Clinic, Western Slop, CO July 2007 – February 2015

**Registered Nurse, Orthopedic Nurse**

* Provided care and support for patients with musculoskeletal diseases, educated the patients and the families about self-care and available support systems.
* Provided care for patients with fractures, arthritis and osteoporosis.
* Responsible for patient management from admission to discharge
* Responsible for patient care of 4-6 postoperative patients with the assistance of an IA.
* Provide array of direct nursing care services, such as dressing, wound cleaning; discharge planning, and family support.
* Developed individualized health care plans for patients with specialized needs.
* Maintained detailed patients' records to enlist planned doctor visits, hand-off reports to oncoming nurses, and social workers.

**Organizations and Associations**

* American Nurses Association
* Hospice and Palliative Nurses Association
* American Red Cross
* Colorado Nurses Association
* National Association of Clinical Nurse Specialists
* National Association of Orthopedic Nurses