

**University of West Georgia (UWG) DoD Voluntary Education Partnership MOU DoDI
1322.25**

Recruiter acknowledgement form

Purpose: This document ensures that each UWG recruiter of Military Service members are aware of and comply with the recruiting guidelines and requirements of DoD Instruction 1322.25 and the UWG DoD MOU 1322.25 Instruction.

In addition to familiarizing myself with the resources on the DoD MOU and Know Before You Owe pages on the Center for Adult Learners and Veterans website (www.westga.edu/calv), I understand and will comply with DoD Instruction 1322.25 and UWG Voluntary Education Partnership MOU 1322.25 guidelines and requirements:

1. DoD Instruction Voluntary Education Programs 1322.25

Will provide meaningful information to students about the financial cost and attendance at UWG so military students can make informed decisions on where to attend school.

Will not use unfair, deceptive, abusive or fraudulent devices, schemes, or artifices, including misleading advertising to sales literature.

Engage in unfair, deceptive, or abusive marketing tactics, such as during unit briefings or assemblies; engaging in open recruiting efforts; or distributing marketing materials on the DoD installation at unapproved locations.

Market to or recruit newly assigned military personnel to the DoD installation, unless the Service member has received information about voluntary education programs and education services available at that DoD installation, to include TA, from their education services staff or as part of their orientation to the new DoD installation.

Educational institutions interested in providing education, guidance, training opportunities, and participating in sanctioned education fairs on a DoD installation will provide their requests to the responsible base/service education advisor.

2. DoD MOU Between DoD Office of the USD (P&R) and UWG

Refrain from high-pressure recruitment tactics such as making multiple unsolicited contacts (3 or more), including contacts by phone, email, or in-person, and engaging in same-day recruitment and registration for the purposes of securing Service member enrollments.

DoD installation access of non-DoD and non-installation personnel is at the discretion of the installation command. Access once provided can be revoked at any time due to military necessity or due to conduct that violates DoD installation rules or policies. Access for installation education fairs may require request via AI Portal, GoArmyEd etc.).

Name: _____ Department: _____

Signature: _____ Date: _____