



**V. Special or Unique Student Materials:**  
Additional material will be available through CourseDen and the course webpage.

**VI. Special or Unique University Facilities:**  
A. Access to computer with Internet, spreadsheet, and word-processing programs as provided by the Richards College of Business Computer Lab.

**VII. Expanded Description of the Course and Instructional Methods:**  
A. Expanded Course Description: The course provides a framework within which key financial decisions and risks relating to banking within the international environment are analyzed. Analytical techniques such as financial analysis of banking data, duration, gap management, securitization, key elements relating to bank capital management, and analysis of various different risks faced by the banking organization are considered.  
B. Instructional Methods  
a) Lecture and problem solving: Financial markets and institutions topics are discussed in online lectures presented by the instructor. Students are expected to solve problems and complete quizzes that relate to lectures. Students are encouraged to contact the instructor with any questions.  
b) Project: The first assignment is a bank financial analysis project. The second assignment is an asset/liability management case study.

**VIII. Methods of Evaluating the Outcomes:**

A. Evaluation Tools			
	<b>GRADING WEIGHTS</b>		<b>GRADING SCALE</b>
	Midterm Exam	30%	Letter Grade Final Average
	Final Exam	30%	A 90
	Quizzes (highest five)	15%	B 80
	Project – Bank Fin Analysis	20%	C 70
	Self-Test Introduction Quiz	5%	D 60
			F Below 60

**\*Each online quiz may be taken up to four times. The highest score is retained for grading purposes. The quizzes change each time they are opened. Quiz questions are randomly selected from the associated database. Your lowest quiz score is dropped.**

**Sample exams can help your overall course grade. If your highest score on the sample exam is greater than your corresponding exam score, your exam score will be calculated as:  
Exam Score = (1/4)(Sample Exam Score) + (3/4)(Original Exam Score).**

**The Midterm Exam covers material up to that point in the course. The Final Exam covers the material after the Midterm Exam.**

*Work submitted for credit in other courses will not be accepted for credit in this course. There is no extra credit in this course beyond that explicitly stated in the course syllabus or announced in class by the instructor. I reserve the right to “curve” grades.*

## Administrative Policies

- a) Information regarding test scores will not be given over the telephone. If you are absent when exams are returned, you must contact me in person or access CourseDen to receive your grade.
  - b) Requests for adjustments to exam scores must be made in writing within ONE WEEK of the return of the test. Email is sufficient.
  - c) **Attendance/Participation Policy:**
    - i. Grades will be posted in CourseDen.
    - ii. Requests for quiz and exam score adjustments must be made in writing (email is fine) within ONE WEEK of grade assignment.
    - iii. **Attendance Policy:**
      - a. **Class Meetings:** There is no face-to-face attendance requirement. Online lectures are available on the course website (or CourseDen).
      - b. **Scheduled Exams: If you do not attempt all assignments within the allotted time for the course, you will receive a grade of zero on the missing assignments. Your lowest quiz grade will be dropped before the quiz total is calculated. If you cannot complete the course as expected, contact me immediately.**
    - iv. **General:** You are responsible for knowledge of any administrative announcements (test information, schedule changes, etc.) that are posted in CourseDen or sent to your official UWG email address.
  - a. Code of Conduct: Honesty and integrity are necessary to the academic and professional functions of business. Dishonesty undermines the foundation of the academic environment. Improper academic conduct shall be interpreted to mean the obtaining and using of information during an examination by means other than those permitted by the instructor, including supplying such information to other students. All forms of academic dishonesty, including cheating, plagiarism, and falsification of academic records are subject to disciplinary action. Please read and adhere to the UWG Honor Code: <http://www.westga.edu/handbook/59.php>.
- B. Learning Domains
- a) Cognitive: Knowledge; comprehension; synthesis; analysis; evaluation.
  - b) Affective: Receiving; responding; valuing; organization; characterization.

NOTE 1: This course covers the following AACSB perspectives: influences of legal and regulatory issues; ethical issues; oral communication; international issues; social issues.

NOTE 2: This course covers the following teaching objectives: develops oral communication skills; develops ability to do research; develops problem solving (analytical) skills; develops critical thinking; encourages social responsibility; provides depth in major.

**SCHEDULE: You may take until July 27 to finish the course, but you must adhere to the following deadlines. If you choose to use the additional time to complete the course, I will be required to enter an interim grade at the end of Summer Session III (end of June). The interim grade will then be updated at the end of the full summer session (late July).**

**Deadlines:**

June 9	Self-Test Introduction Quiz (must complete with a grade of 100)
June 16	Last day to withdraw with a grade of W
July 13	Quizzes 1 through 3 and Exam 1
July 20	Project – Bank Financial Analysis
July 27	Quizzes 4 through 6 and Exam 2

- **Quizzes/Exams close at 11:59 pm on the dates shown above.**
- **Do not attempt quizzes during the period from 10:00 pm on Fridays until 7:00 am on Saturdays due to CourseDen maintenance during this period.**

**Suggested Schedule to Complete Course by the end of Session III**

June	6-8	Course Materials and Introduction and Module 1: Introduction to Banking <b>Self-Test Introduction Quiz (must be completed by June 9 or you will be dropped from the class)</b> Quiz 1
	9-10	Module 2: Bank Financial Analysis Quiz 2 <b>Note: You are prepared to complete the project after finishing Module 2.</b>
	13-14	Module 3: Lending and Funding Sources Quiz 3
	15	<b>Exam 1</b>
	<b>June 16 – Last Day to Withdraw with a Grade of W.</b>	
	16-17	Module 4: Bank Investments Quiz 4
	20-21	Module 5: Bank Capital Quiz 5
	22-27	Module 6: Asset Liability Management Quiz 6
	28	<b>Exam 2</b>