

Faculty Senate
Approved Meeting Minutes

April 3, 2020

Approved April 6, 2020

1. Call to Order

Chair Butler called the meeting to order at 1:07 p.m.

2. Roll Call

Present:

Barbour, Besnosov, Boumenir, Branyon, Cheng, Chwialkowska, Dutt, Elman, Faucette, Fuentes, Gault, Geyer, Gezon, Gordon, Green, Hong, Ivory, Kellison, Khodkhar, Kimbrel, Koczkas, Lanier, McKendry-Smith, MacKinnon, McLean, Miller, Moon, Morris, Neely, Nickell, Ogletree, Pashia, Pazzani, Penceo, Pidhainy, Reber, Rees, Remshagen, Richter, Scullin, Self, Sterling, Taylor (sub. McClenny), Tweraser, and Wadlington.

Absent:

Bertau, Dahms, Hansen, Hodges, Towhidi, and Wang

3. Minutes

A) The February 21, 2020 meeting minutes were approved electronically on March 23, 2020.

4. Committee Reports

Committee I: Undergraduate Programs Committee (Nick Sterling, Chair)

Action Items:

A) College of Arts and Humanities

1) Department of English and Philosophy

a) [Philosophy, B.A.](#)

Request: Modify

Item was taken with items c-d as a block and was approved unanimously.

b) [Philosophy, Law, Justice, and Society Track, B.A.](#)

Request: Modify

Item approved unanimously.

- c) [Philosophy, Religion Track, B.A.](#)

Request: Modify

- d) [Religion Minor](#)

Request: Modify

Items c-d were taken as a block with item a and were approved unanimously.

- e) [ENGL 4304 - Advanced Writing in Disciplines](#)

Request: Add

Item approved unanimously.

- B) College of Science and Mathematics

- a) [BIOL 4134 - Advanced Molecular Biology & Bioinformatics](#)

Request: Add

Item approved unanimously.

- C) College of Social Sciences

- 1) Department of Anthropology

- a) [Anthropology, B.S.](#)

Request: Modify

Item approved unanimously.

- b) [Cultural Heritage Management Embedded Certificate](#)

Request: Modify

Item approved unanimously.

- 2) Department of Sociology

- a) [Social Diversity Embedded Certificate](#)

Request: Modify

Item approved unanimously.

Information Item:

- A) Rosemary Kellison will serve as Chair of UPC during the 2020-2021 academic year.

Committee II: Graduate Programs Committee (Ben Geyer, Chair)

Action Items:

- A) College of Arts and Humanities

- 1) Department of Art

- a) [Master of Fine Arts](#)

Request: Add

Item approved unanimously.

- b) [ART 5000 - Graduate Drawing](#)

Request: Modify

- c) [ART 5005 - Graduate Life Drawing](#)

Request: Modify

- d) [ART 5007 - Graduate Digital Media](#)

Request: Add

- e) [ART 5305 - Graduate Ceramics](#)

Request: Modify

- f) [ART 5605 - Graduate Painting](#)

Request: Modify

- g) [ART 5705 - Graduate Photography](#)

Request: Modify

- h) [ART 5805 - Graduate Printmaking](#)

Request: Modify

- i) [ART 5905 - Graduate Sculpture](#)

Request: Modify

- j) [ART 6000 - Advanced Graduate Drawing](#)

Request: Add

- k) [ART 6001 - Professional Practices and Pedagogy](#)

Request: Add

- l) [ART 6002 - Professional Practices and Pedagogy II](#)

Request: Add

- m) [ART 6005 – Advanced Graduate Life Drawing](#)

Request: Add

- n) [ART 6078 - Graduate Mid-Program Review](#)

Request: Add

- o) [ART 6305 - Advanced Graduate Ceramics](#)

Request: Add

- p) [ART 6605 - Advanced Graduate Painting](#)
Request: Add
- q) [ART 6705 - Advanced Graduate Photography](#)
Request: Add
- r) [ART 6805 - Advanced Graduate Printmaking](#)
Request: Add
- s) [ART 6905 - Advanced Graduate Sculpture](#)
Request: Add
- t) [ART 7099 - Graduate Thesis](#)
Request: Add

Items b-t were taken as a block and were approved unanimously.

- 2) Department of English
 - a) [ENGL 5304 - Advanced Writing in Disciplines](#)
Request: Add

Item approved unanimously.

- 3) Department of History
 - a) [HIST 6699 - Thesis](#)
Request: Modify

Item approved unanimously.

B) College of Education

- 1) Department of Educational Technology and Foundations
 - a) [Instructional Technology, Media and Design, M.Ed., Concentrations in Instructional Technology, School Library Media](#)
Request: Modify

Item approved unanimously.

- b) [Media Specialist Educator Certification Program and Instructional Technology Educator Certification Program](#)
Request: Modify

Item approved unanimously.

- c) [MEDT 7266 - Comprehensive Exam for M.Ed. or Non-Degree IT](#)
Request: Add

Item approved unanimously.

2) Department of Sport Management, Wellness, and Physical Education

a) [PHED 7670 - Comprehensive Exam](#)

Request: Add

Item approved unanimously.

C) College of Science and Mathematics

1) Department of Mathematics

a) [Post-baccalaureate Certificate in Computational Mathematics](#)

Request: Add

b) [Post-baccalaureate Certificate in Discrete Mathematics](#)

Request: Add

c) [Post-baccalaureate Certificate in Statistics](#)

Request: Add

Items a-c were taken as a block and approved unanimously.

D) Tanner Health System School of Nursing

1) [Nurse Educator Post-Master's Certificate](#)

Request: Modify

Item approved unanimously.

E) University College

1) [Interdisciplinary Studies, M.I.S.](#)

Request: Add

Item approved unanimously.

2) [XIDS 6000 - Interdisciplinary Theory and Method](#)

Request: Add

3) [XIDS 6001 - Interdisciplinary Narrative Writing](#)

Request: Add

4) [XIDS 6999 - Interdisciplinary Capstone](#)

Request: Add

Items 2-4 were taken as a block and approved unanimously.

F) Graduate School

1) ABM Program Proposal (**FIGURE 1**)

Request: Add

Item approved unanimously.

Information Items:

A) College of Arts and Humanities

1) Department of History

a) [History, M.A.](#)

These modifications remove the GRE requirement for applicants who have an advanced degree. Furthermore, students who have earned a B or higher in an undergraduate language translation course now meet the standard of what constitutes fulfilling the Foreign Language requirement in their graduate program.

B) College of Education

1) Department of Communication Sciences and Professional Counseling

a) [Higher Education Administration, Ed.D.](#)

These modifications remove the GRE requirement for all applicants to their program. Furthermore, the application requirements now include an interview with faculty as a requirement and now reference the writing sample requirement.

C) College of Social Sciences

1) Department of Psychology

a) [Psychology, Ph.D.](#)

These modifications re-organize the structure of the catalog description for this program to add clarity, updated information, new policies and procedures, and the program's mission statement. A new admission requirement has been added that requires applicants to write a potential research project according to the provided template.

D) Connie Barbour will serve as Chair of GPC during the 2020-2021 academic year.

Committee III: Academic Policies Committee (Agnieszka Chwialkowska, Chair)

Action Items:

A) UWG Academic Catalogs

1) Undergraduate Catalog - Academic Programs and Units of Instruction

a) Glossary (**FIGURE 2**)

Request: Add

Item approved unanimously.

- b) Specific Requirements for Embedded Certificates (**FIGURE 3**)

Request: Add

Item approved unanimously.

- c) Specific Requirements for Stand-Alone Certificates (**FIGURE 4**)

Request: Add

Item approved unanimously with the following friendly amendment to number 4 in the approved criteria: Whereas the sentence read “Complete a minimum of 12 semester hours of required coursework” it now reads “Complete greater than 9 semester hours of required coursework.”

- d) Specific Requirements for a Minor (**FIGURE 5**)

Request: Modify

Item approved unanimously.

- 2) Undergraduate Catalog - Academic Programs and Units of Instruction

- a) Graduation Policies (**FIGURE 6**)

Request: Modify

Item approved unanimously.

Information Item:

- A) Nancy Pencoe will serve as Chair of APC during the 2020-2021 academic year.

Committee IV: Faculty Development Committee (Basu Dutt, Chair)

Information Item:

- A) Mark Faucette will serve as Chair of FDC during the 2020-2021 academic year.

Committee V: Student Affairs Committee (Dawn Neely, Chair)

Information Item:

- A) Ellie Towhidi will serve as Chair of the Student Affairs Committee during the 2020-2021 academic year.

Committee VI: Intercollegiate Athletics and University Advancement Committee (Scott Gordon, Chair)

Information Item:

- A) Kathleen Barrett will serve as Chair of the Intercollegiate Athletics and University Advancement Committee during the 2020-2021 academic year.

Committee VII: Budget Committee (Shelly Elman, Chair)

Information Item:

- A) Shelly Elman will serve as Chair of the Budget Committee during the 2020-2021 academic year.

Committee VIII: Rules Committee (Anja Remshagen, Chair)

Information Item:

- A) Angela Branyon will serve as Chair of the Rules Committee during the 2020-2021 academic year.

Committee IX: Diversity and Inclusion Committee (Angela Pashia, Chair)

Information Item:

- A) Nathan Rees will serve as Chair of the Diversity and Inclusion Committee during the 2020-2021 academic year.

5. Old Business

6. New Business

- *Dr. Insenga noted that she has been contacted by a number of faculty members about their concerns regarding how the tenure clock will be affected by COVID-19. Many faculty were particularly concerned about the sudden shift to online, especially when they have never taught online before now. She is aware that these concerns and others have been taken to both the Chancellor and Tristan Denley, and thought it important to get this on the record. The Faculty Senate Executive Committee will discuss this issue during their next meeting on April 17, and will then pass it on to the appropriate subcommittee.*
- *Dr. Jenks added that he and Dr. Kelly are discussing this issue in an ongoing conversation and ask that faculty please forward their questions and concerns to them. Dr. Jenks also noted that UWG has done a phenomenal job with the transition to online, and that we are becoming a model for how to transition to online within the USG.*
- *Many faculty expressed a desire that any extension of the tenure clock for COVID-19 be optional.*

7. Announcements

- *Summer 2020 classes will be 100% online, and UWG administrators are monitoring the situation closely with regards to Fall 2020 classes. They are currently planning on normal operations.*

- *Dr. Drake passed on a message from Jason Hewitt at UWG Online. Dr. Hewitt notes that some faculty are feeling compelled to put all class materials online, which can be overwhelming for both students and faculty. He asked that she let faculty know that they can continue working with the Center for Teaching and Learning on how to transition to online teaching more efficiently.*
- *The General Faculty Meeting scheduled for 2 p.m. on Friday, April 24, 2020 will continue as planned as a virtual meeting, and faculty should keep an eye out for more information on how to attend. The agenda deadline for that meeting is Friday, April 10, and the agenda will be posted online on Friday, April 17.*
- *Please submit any nominations for Faculty Senate Parliamentarian to Colleen Vasconcellos by Friday, April 10. To date, only one nomination has been received—Craig Schroer—and voting will take place via Qualtrics after the General Faculty Meeting on Friday, April 24.*
- *Dr. Kelly invited faculty in attendance to ask him questions.*
 - *Q: How does the current situation with COVID-19 affect future enrollment?*
 - *A: A team of people has been assembled to discuss this current set of circumstances, and they meet 2-3 times per week. It is a challenging situation, and they have had to rethink current strategies. The best strategy is retention, and they are expanding beyond Seniors to focus also on transfer students and adult learners, as well as bolstering online offerings. Recruitment efforts now include virtual tours of the campus, which are doing extremely well, and personal online meetings with current students. They are being as flexible as possible and are thinking outside of the box. Enrollment is a moving target, but they are thinking of every possible strategy to meet the challenges that they are facing.*
 - *Q: What is the official policy regarding faculty access to their offices on campus?*
 - *A: Faculty cannot access their offices or any campus site without direct approval from the VP and Deans. We need to know who is going where so that we can be as preventive and safe as possible.*
 - *Q: How does the current situation with COVID-19 affect the budget?*

- *A: Enrollment and state allocations will be a factor, but we just don't know at this point. We need to assess all impacts from societal to professional, etc. As we learn more information, we will share it.*
- *Q: Last semester there was a great deal of discussion about reorganizing Academic Affairs as well as the colleges. Is that still a plan?*
- *A: Dr. Kelly stated that he has been briefed and noted experience in this area at other institutions, which he stated were all positive. He noted that it is always something that we should be discussing, and it is still on the table.*

8. Adjournment

The meeting adjourned at 2:21 p.m.

Respectfully submitted by

Colleen Vasconcellos

Executive Secretary of the Faculty Senate

Figure 1

The Graduate School Accelerated Bachelor's to Master's Degree Program

The Accelerated Bachelor's to Master's Degree Program at the University of West Georgia allows outstanding students to begin earning credit toward a graduate degree while completing their Bachelor's degree by allowing these exceptional students to count up to 6 hours in a 30-hour Master's program, 9 hours in a 33-hour Master's program, and 12 hours in a 36-hour master's program, toward both degrees. Students should inquire with their college to determine which degrees are available for the ABM program.

For students who work closely with their advisors in planning their course of study at UWG, the Accelerated Bachelor's to Master's Degree Program offers the opportunity of simultaneously satisfying partial degree requirements for a bachelor's and a master's degree in an accelerated program of study. Upon completion of the undergraduate degree, with a satisfactory undergraduate grade point average and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the same graduate program, and the courses taken as an undergraduate will be applied toward the graduate degree.

Eligibility Requirements

Students applying for the ABM Program must:

- Have completed at least 90 hours toward a Bachelor's degree
- Have completed at least 30 hours of the 90 hours of coursework at the University of West Georgia
- Have a UWG GPA of 3.2 or higher
- Meet all admission requirements for the specified graduate program with the exception of the completed undergraduate degree
- Students applying for the accelerated program will not be required to take standardized admissions tests.

Application Process

- Meet with your advisor to discuss the program. This should take place when the student has reached 60 hours and completed all Area F coursework.
- Complete an application form for the Accelerated Bachelor's to Master's Degree Program. This should **take** place in the semester before the student earns 90 hours.
- Complete a **graduate** application for the graduate degree program and submit all required documents for admission

Acceptance to the Program

Once a student has been accepted to the program, the student should follow the plan of study prescribed by the program and take the courses approved for the ABM program. Students will be classified as an undergraduate student. Once the student has earned the bachelor's degree, the student's classification will be changed to a graduate student.

FIGURE 2

UWG Academic Catalogs
Undergraduate Catalog: Academic Programs and Units of Instruction
Glossary

APPROVED ADDITION

Embedded Certificates: Embedded certificates are those certificates where the courses required to earn the certificate are embedded into a major or degree program and are only awarded at the completion of a specific degree program. These certificates are intended to encourage students to use the elective requirements in their degree program to form a coherent concentration of coursework in a specified area.

Stand-Alone Certificates: Stand-alone certificates are those certificates that comprise a prescribed program of study that may or may not be associated with a degree, major or minor. These certificates represent a cohesive program of study of a smaller size than a degree program and provide more flexibility to those looking to pursue continued education, including a means for professionals to renew and retrain due to an ever-changing workforce.

FIGURE 3

UWG Academic Catalogs

Undergraduate Catalog: Academic Programs and Units of Instruction

Specific Requirements for Embedded Certificates

APPROVED ADDITION

Specific Requirements for Embedded Certificates

1. Embedded certificates are not a stand-alone program; students must be enrolled in the major, minor, or degree program in which the certificate is embedded. Embedded certificates are only awarded in conjunction with the completion of a degree.
2. Students are required to declare their intent to pursue an embedded certificate. Students must declare their intention to pursue an embedded certificate to the department that offers the certificate prior to or in conjunction with applying for graduation and should also notify their academic advisor to assure proper academic advising.
3. Complete a minimum of 9 semester hours of required coursework for the approved embedded certificates.
4. A minimum of 6 semester hours of the courses must be numbered 3000 and above.
5. All credit-bearing courses applied towards the embedded certificate will also fulfill and share with any other requirement for the student's degree.
6. Students must attain a minimum grade point average of 2.0 in courses used to satisfy the embedded certificate.
7. In conjunction with a completed degree program, embedded certificates will be listed on the official academic transcript.

FIGURE 4

UWG Academic Catalogs

Undergraduate Catalog: Academic Programs and Units of Instruction

Specific Requirements for Stand-Alone Certificates

APPROVED ADDITION

Specific Requirements for Stand-Alone Certificates

1. Students must be admitted into a stand-alone certificate program by meeting the minimum requirements set forth by the certificate program.
2. Students may enroll in conjunction with a degree program or as a non-degree seeking student.
3. Unless otherwise stated in the certificate program of study, all courses applied towards the stand-alone certificate will also fulfill and share with any other requirement for the student's degree.
4. Complete greater than 9 semester hours of required coursework for the approved certificate program.
5. A minimum of 6 semester hours must be numbered 3000 and above.
6. Students must attain a minimum grade point average of 2.0 in courses used to satisfy the certificate.
7. Students are required to apply to graduate with stand-alone certificates through the Office of the Registrar and by the Graduation Application Deadlines outlined in this catalog. Students who are concurrently pursuing a stand-alone certificate and a degree must apply to graduate at the same time as their degree. Students may graduate with their degree and re-admit as a non-degree seeking student to complete requirements for a stand-alone certificate.
8. Students who are awarded a stand-alone certificate will have their accomplishment noted on their official academic transcript and will receive a certificate of completion.

FIGURE 5

UWG Academic Catalogs

Undergraduate Catalog: Academic Programs and Units of Instruction

Specific Requirements for a Minor

APPROVED REVISED VERSION

Specific Requirements for a Minor

1. Complete 15-18 semester hours of required coursework in an approved minor
2. A minimum of 9 semester hours of the courses must be numbered 3000 and above.
3. Courses taken to satisfy Core Areas A through E may not be counted.
4. Courses taken in Core Area F, which are not in the major, may also be counted, in a minor.
5. Courses taken to satisfy major requirements may not be counted.
6. Students must attain a minimum grade point average of 2.0 in courses used to satisfy the minor.
7. Minors are not stand-alone programs and are only awarded in conjunction with an undergraduate degree. After graduation, students may not re-enroll to complete a minor without completing an additional undergraduate degree concurrently.
8. Students may not seek a minor with the same title as their major or concentration.
9. In conjunction with a completed undergraduate degree program, minors will be listed on the official academic transcript, but not the official diploma.

FIGURE 6

UWG Academic Catalogs

Undergraduate Catalog - Academic Programs and Units of Instruction

Graduation Policies

APPROVED REVISED VERSION

Graduation Policies

The University of West Georgia awards degrees and stand-alone certificates three times a year corresponding with the end of each semester and only to the students who have applied and who are meeting all graduation requirements at the time final grades are posted. How to Apply:

Bachelor's Degree

Students seeking a baccalaureate degree should submit the Undergraduate Application for Graduation along with the \$40 (per degree) application fee through the online application in BanWeb by the appropriate deadline listed below.

Stand-Alone Certificate

Students seeking stand-alone certificates should submit the Stand-Alone Certificate Application for Graduation along with the \$20 (per stand-alone certificate) application fee through the online application in BanWeb by the appropriate deadline listed below.

Graduation Dates

Spring Graduation - October 1

Summer Graduation - March 1

Fall Graduation - August 1

Students must submit a graduation application and fee for each degree or stand-alone certificate they are pursuing. The graduation application and non-refundable application fee (per degree or stand-alone certificate) can be deferred up to one year from the initial term of scheduled graduation. For example, a student who applies for spring 2017 graduation would have until spring 2018 to graduate without having to complete another application for graduation or pay an additional graduation fee. If the student does not graduate within one year from the originally scheduled graduation date, the student must reapply for graduation and pay the required application fee again.