

Minutes
Meeting of the Rules Committee
November 19, 2010, 2:00 p.m., Room 104 Melson

The meeting was called to order by Aanstoos at 2:00

Present: Aanstoos, Aldrich, Best, Crager, DeFoor, Kim, Ponder, Simpson, Stanfield

Absent: Ringlaben

1. The minutes of the October 29, 2010 meeting were approved unanimously with no changes.

2. Reports

A. Aanstoos reported on his meetings with the Vice-Presidents concerning issues of consultation and Senate structure.

3. Old Business:

A. Further consideration of the proposals concerned with the consultative role of the faculty was tabled to the December 10 meeting, pending further discussion with President Sethna.

B. The proposals to revise the number and locus of representation of senators was discussed.

i. and ii. The following motion was unanimously approved.

MOTION: to replace Article IV, Section 2, A, 5 of the *Policies and Procedures* with the following:

Forty-five duly elected senators, apportioned as follows: College of Arts and Humanities, thirteen, including one elected by each of its six departments and seven elected by the college at large; College of Social Science, six, including one elected by each of its five departments and one elected by the college at large; College of Science and Mathematics, nine, including one elected by each of its six departments and three elected by the college at large; Richards College of Business, five, including one elected by each of its four departments, and one elected by the college at large; College of Education, eight, including one elected by each of its four departments and four elected by the college at large; the School of Nursing, two, elected by the School at large; the Library, two, elected by the Library at large.

iii. The question of the representation of faculty not affiliated with a college (officers of the administration who have faculty standing) was resolved by deciding to include each of the four of them on Senate committees.

C. The proposals concerned with revision to the structure of the Senate committees, including the correlative question of the definition of the status of "ex officio" members was discussed. A decision was tabled to the December 10 meeting.

- D. The proposal to revise the definition of a “quorum” for general faculty meetings was discussed. A decision was tabled to the December 10 meeting.
- E. The proposal to combine the positions of Secretary to the general faculty and Executive Secretary of the Faculty Senate was tabled to the December 10 meeting.
- F. The changes to the *By-Laws* that needed to bring them into conformity with changes made last year to the *Policies and Procedures* manual was tabled to the December 10 meeting.
- G. Further consideration of a mission statement for the Rules Committee was tabled indefinitely.

4. New Business:

- A. The proposal to allow for the re-election of Senators was discussed. The following motion was approved unanimously:

MOTION: To revise the current statement in Art. IV, Sec. 2,F,1 of the *Policies and Procedures Manual* with the following changes (highlighted material = additions; strike-through material = deletions):

F. Election of the Faculty Senate

The following shall be the rules which govern election to the Senate, with the exception that in any year in which a college is reorganized in such a manner as to affect the ability to adhere to these rules, the Senate shall have the authority to allow exceptions to these rules as it may deem necessary.

- 1. Senators shall be elected for a term of three (3) years from the General Faculty, excluding the Officers of Administration named in Article III. Academic department chairs, however, shall be eligible for election. Terms shall be staggered with one-third elected each year. Senators may be re-elected; however, no senator shall be eligible for re-election until at least one (1) year after completion of his or her previous second consecutive full (three-year) term.

~~Unexpired terms due to permanent loss of a senator shall be filled by election from the unit of the senator whose term is to be filled. Serving out an unexpired term does not exclude a senator from consideration at the next election.~~

- B. The proposal to delete the clause in the *Policies and Procedures*, (Article I, Section 1,E,3) that refers to a non-existing “Planning Council” was discussed. The following motion was approved unanimously:

MOTION: To revise the current language of Article I, Section 1,E,3 of the *Policies and Procedures Manual* by deleting that section (and renumbering the next two items).

Currently Article I, Section 1,E,3 of the *Policies and Procedures Manual* states:

The Planning Council shall be an advisory body to the President on long-range development of the University. It shall be expected to oversee the creation of a

variety of plans extending three or more years into the future. Members of the Council shall be appointed by the President from the administration, faculty, students, alumni and the community. It shall have no policy-making powers.

- C. The proposal to further define the role of the Executive Committee was discussed. The following motion was approved unanimously:

MOTION: To replace Article IV, Section 2,E of the *Policies and Procedures* with the following:

E. The Executive Committee. The Faculty Senate shall include an Executive Committee with the following functions and composition.

1. Functions. The Executive Committee shall have broad responsibility for:
 - a. planning and facilitating the activities of the Senate, including the following functions: assign senators to Senate standing committees and subcommittees; create ad hoc Senate committees and assign senators; assign senators to such non-senate university committees, task forces and search committees as may be needed; appoint the Parliamentarian of the Senate; propose any legislation to the Senate the Executive Committee may deem appropriate.
 - b. serve as the Senate's elections committee, receiving nominations, organizing and supervising elections, monitoring compliance, adjudicating challenges, and certifying the results.
 - c. interview candidates for university-wide positions and provide evaluations to the appropriate search committees.
2. Composition. The Executive Committee shall be composed of the chairs of the Senate standing committees, the Chair of the Senate, the Past Chair of the Senate, the Executive Secretary of the Senate, the President of the University, the Provost of the University, and the President of the University's AAUP chapter.

- D. The proposal to codify the "Protocols of the Senate" was discussed. A decision was tabled to the December 10 meeting.

- E. The proposal to add UWGFC representation to Chair duties was discussed. The following motion was approved unanimously:

MOTION: To revise the *Policies and Procedures* Article IV, Section 2,B to include the specification that it shall be the responsibility of the Chair of the Faculty Senate to represent the University of West Georgia on the USG Faculty Council by the addition the following highlighted material:

The Chair of the Faculty Senate - With the consent of the President of the University, the Chair of the Faculty Senate shall preside at all Faculty Senate meetings and chair the Executive Committee of the Senate. Additional responsibilities include serving as the representative of the University of West Georgia to the University System of Georgia Faculty Council; serving as a liaison between Senate and other stakeholders in the

University community; setting the agenda for Senate meetings; providing for an orientation and training for new chairs of Senate committees; resolving issues with Senators who do not serve or who resign; casting a vote only in case of a tie; and designating a replacement to preside over Senate meetings in case of absence.

F. The proposal to provide representation for part-time faculty was discussed and it was unanimously decided that part-time faculty would be represented most immediately by the senator elected from their home department.

G. Initial consideration of a proposal to revise the rules on the storage of Senate documents was tabled to the December 10 meeting.

H. Initial consideration of a proposal to provide an annual budget for the Senate committee responsible for awarding of faculty research grants was tabled to the December 10 meeting.

I. Initial consideration of a proposal to develop a role for staff involvement in governance was tabled to the December 10 meeting.

The meeting was adjourned by unanimous consent at 3:26.