

**Graduate Programs Committee (GPC)**  
**Agenda for 1/15/15 meeting at 3:00pm (SON Room #200)**

**GPC Members present: Susan Hall Webb, Anja Remshagen, Lynn Anderson, Jeannie Pridmore, Hema Ramanathan, Christy Berding, Shirley Lankford, Myrna Gantner, Toby Ziglar, and Susan Welch**

**Guests: Robert Sanders, Don Rice, Nguyen Hoang, Andy Nixon, Robyn Huss**

**1. Minutes: 11/20/2014**

Any Changes, Additions, Modifications

Action: Approved

**2. Course/Program Additions, Modifications, Deletions:**

**A. College of Education**

**1. Course Proposals:**

**a. Leadership and Instruction**

- i. Course: SEED 7560 Contemporary Issues in Secondary Education (Originator Huss, Robyn). This course is designed to guide 21st Century teachers in developing perspectives on the influences that affect public secondary schools. Educational problems, trends, and issues will be identified and addressed, especially as they relate to students, teachers, school systems, and American society as a whole. (See <https://apps.westga.edu/catalog/> )

Request: Add

Rationale: SEED 7560 is being added for use at the MEd level as a new program requirement. This course is aligned with the MEd program goals (NBPTS) as outlined in Tk20 for SACS and CAEP. The key assessment deals with NBPTS and the correlation with the question on Comprehensive Exams that deals with trends and issues, which is one-third of the Comprehensive Exam score. This course will also be listed as an elective choice for the SEED MAT program.

Action: Approved

- ii. Course: EDLE 8305 Residency Course: Effective Management to Promote Student Learning (Originator

Andy Nixon). Students study and apply principles of effective operations and performance management in K-12 schools. Using ethical principles and professional norms as the conceptual framework, students explore efficient and effective organizational functions in personnel management, safety and emergency preparedness, administration of resources, and the use of technology to improve operations. Students will demonstrate proficiency by completing performance-based tasks. (See <https://apps.westga.edu/catalog/> )

Request: Add

Rationale: The current (2014-2015 AY) UWG Ed. S. degree and certification program does not adequately and systematically address all of the Educational Leadership Standards. Based on our curricular mapping, we believe that by dividing the three current 6 credit residency courses (EDLE 8301, 8302, & 8303) into six three-credit courses is the best way to ensure we address all standards deeply. The current six credit residency course requires students to both learn multiple standards and to practice them in a lab setting. The result is that some standards are not taught or are taught only superficially. Currently, new Educational Leadership Standards are being developed. The outcome will result in additional standards, which magnifies the need to make the proposed changes. The proposed new courses and revisions are based on the new standards. Another advantage of the change of splitting the 6 credit course into two 3 credit courses is that more UWG students will be able to take EDLE courses. Currently, only EDLE students interested in Georgia certification can take these courses. This should improve credit hour production. This proposed new course (EDLE 8305), takes content and field experiences from the current Residency Courses (EDLE 8301, 8302, & 8303) and better defines what is taught when.

Action: Approved

## 2. Program Proposals:

**a. Leadership and Instruction**

- i. Program: Master of Education with a Major in Secondary Education (Originator Huss, Robyn). Course requirement modifications are detailed on the attached document, which contains the proposed program sheet, a rationale explaining each change, and the current program sheet. (See <https://apps.westga.edu/catalog/> )  
Request: Modify  
Rationale: Course requirements have been modified to reflect more offerings that are 95-100% online and that are more relevant to teaching in the 21st century, especially in regard to modern technologies in education and assessment-driven policies and practices. Refer to page 3 of the attached document for additional rationale details.  
Action: Approved

**B. College of Social Sciences**

**1. Course Proposals:**

**a. Psychology Department**

- i. Course: PSYC 7004 Historical Foundations of Psychology (Originator Osbeck, Lisa). The course is intended to provide historical overview of the field of psychology, including its conceptual situation in broad traditions of thought and as it has developed in its “mainstream” trajectories as a distinct discipline. The main purpose of the course is to reflect on and critically assess standard accounts of psychology’s history, which will afford assessment of its future. (See <https://apps.westga.edu/catalog/> )  
Request: Add  
Rationale: Replaces PSYC 8003. Opens course to MA students.  
Action: Defer to February GPC meeting

**b. Political Science Department**

- i. Course: POLS 6287 Public Administration Exit Paper (Originator Sanders, Robert M.). At the completion of

the MPA program the student will submit an exit paper. This is a research paper analyzing an element of public administration and/or policy. The successful paper will be presented by the student in an oral defense. (See

<https://apps.westga.edu/catalog/> )

Request: Add

Rationale: The exit paper was part of the Professional Seminar which tied into the internship. This clarifies the exit paper as separate from the internship and as a research paper.

Action: Defer to February GPC meeting

## 2. Program Proposals:

### a. Psychology Department

i. Program: Master of Arts with a Major in Psychology (Originator, Osbeck Lisa). Change required number of hours from 15 to 12. (See

<https://apps.westga.edu/catalog/> )

Request: Modify

Rationale: Under the 15 hour requirement, students in the certificate program were taking some three and four hour courses to complete the requirements for the certificate.

Although the overall hours are reduced, each course now carries four hours credit that is specifically designed for the certificate and gives the student a more concentrated curriculum. Too, it allows students to complete the program during a summer term.

Action: Defer to February GPC meeting

## C. College of Arts and Humanities

### 1. Course Proposals:

#### a. English and Philosophy Department

i. Course: ENGL 5002 Studies in British Literature II (Originator MacComb, Debra). Topics rotate: British Romanticism: An investigation of issues, themes, and ideologies in selections of British Romantic literature studies in terms of their original

cultural context. Victorian Literature: An in-depth analysis of Victorian literature in its original historical, political, cultural and aesthetic contexts. Twentieth-Century British Literature: An in-depth examination of selected twentieth-century texts from the British Isles studied in the context of relevant social, political and cultural issues. Contemporary British and American Literature: An examination of selected texts produced in the last thirty years in the British Isles and the United States. (See <https://apps.westga.edu/catalog/> )

Request: Add

Rationale: Graduate level course number for ENGL 4002.

Action: Defer to February GPC meeting

ii. Course: ENGL 5188 Studies in Individual Authors (Originator MacComb, Debra). An examination of the career of a single literary figure in the context of literary history. Frequent offerings in Shakespeare and Chaucer will rotate with courses in a variety of other figures from several literary traditions. May be repeated for credit as topic varies. Shakespeare may be taken for up to six (6) hours, if topic varies, with department chair's permission. (See <https://apps.westga.edu/catalog/> )

Request: Modify

Rationale: Graduate level course number for ENGL 4188

Action: Defer to February GPC meeting

iii. Course: ENGL 5005 Studies in American Literature II (Originator MacComb, Debra). Topics Rotate: Twentieth-Century American Literature: An in-depth examination of ideas and issues prevalent in twentieth-century American literature in its historical, political, cultural and aesthetic context. Contemporary British and American Literature: An examination of selected texts produced in the last thirty years in the British Isles and the United States. (See <https://apps.westga.edu/catalog/> )

Request: Add

Rationale: Graduate level course number for ENGL 4005.

Action: Defer to February GPC meeting

iv. Course: ENGL 5003 Studies in American Literature I (Originator MacComb, Debra). Topics rotate: Colonial and Early American Literature: An examination of representative literary works from exploration and discovery through the era of the new American republic. American Romanticism: An examination of representative American literary works from the nineteenth century through the Civil War. American Realism and Naturalism: An examination of the American literary arts based in an aesthetic of accurate, unromanticized observation/representation of life and nature that flourished in the post-Civil War era. (See <https://apps.westga.edu/catalog/> )  
Request: Add  
Rationale: Graduate level course number for ENGL 4003  
Action: Defer to February GPC meeting

v. Course: ENGL 5000 Studies in British Literature I (Originator MacComb, Debra). Topics rotate: Medieval Literature: An examination of medieval English literature in its various aspects, considering texts in their historical context. Renaissance Literature: An investigation of Renaissance literature in its various aspects, including, but not limited to, poetry, prose, and drama, and a consideration of that literature as a part and product of its historical period. Seventeenth Century British Literature: An investigation of significant issues, themes, and ideologies in selections of seventeenth-century British literature studied in terms of their original cultural context. Eighteenth Century British Literature: A topic-centered examination of drama, fiction, poetry and other textual expression from Restoration and eighteenth-century Britain. Works may be studied in their historical, political, cultural and aesthetic context. (See <https://apps.westga.edu/catalog/> )  
Request: Add  
Rationale: Graduate level course number for ENGL 4000  
Action: Defer to February GPC meeting

## **D. College of Science and Mathematics**

### **1. Program Proposals:**

#### **a. Mathematics Department**

- i. Program: Master of Science with a Major in Mathematics (Originator Shin, Kwang). 1. Change current 36 credit requirement to 30 credits for the MS degree 2. Reduce required courses to 3 and elective to 7 courses for both options. Remove MATH 6203 from Applied option and remove MATH 6043 from Teaching option. Students can take these courses as electives and we plan to offer these on a regular basis. See the attached for detail. (See <https://apps.westga.edu/catalog/> )  
Request: Modify  
Rationale: 1. One reason for the proposed changes is that most mathematics graduate programs in the area have 30 credit hour requirements. See the attached for detail. 2. Students will still be learning the necessary subject matter. In fact, we are still going to offer MATH 6203 and MATH 6043 on a regular basis. The math department has been offering 3 graduate courses during each of fall and spring semesters and 2 for the summer. Once we reduce the number of credit hour requirements from 36 to 30, students can graduate in 4 semesters including summers. We will offer every required course within 4 semesters. Since we are accepting graduate students into the program every semester, in order to allow the students to graduate on time, we have been forced to offer more independent courses than desirable because of the 36 hour requirements; the number of independent studies will be reduced to 0 for most of the students with the new 2-year course cycle and the 30 hour requirement.  
Action: Approved

### **3. Unfinished business from 2013-14 GPC:**

**A. Electronic Submission of Theses and Dissertations via ProQuest Subcommittee**

**B. Graduate Student Summer Library Privileges Subcommittee**

**A. Senate – Graduate Programs Committee... 2014-2015 Members List:**

	<b>Senate Members</b>	
Welch, Susan ( <b>Chair</b> )	swelch@westga.edu	Senate – SON (2015)
Hall, Susan	sehall@westga.edu	Senate – RCOB (2015)
McCord, Dawn	dmccord@westga.edu	Senate-COAH (2017)
Farran, Lama	lfarran@westga.edu	Senate- COE (2017)
Remshagen, Anja	anja@westga.edu	Senate- COSM (2017)
	<b>Faculty Members</b>	
Payne, Greg	gpayne@westga.edu	Faculty – COSM (2015)
Malone, Kareen	kmalone@westga.edu	Faculty- COSS (2016)
Anderson, Lynn	landerso@westga.edu	Faculty- COAH (2015)
Pridmore, Jeannie	jpridmor@westga.edu	Faculty – RCOB (2015)
Ramanathan, Hema	hramanat@westga.edu	Faculty – COE (2015)
Berding, Christy	cberding@westga.edu	Faculty- SON (2016)
Lankford, Shirley	slankfor@westga.edu	Faculty- Library (2016)
	<b>Administrator</b>	

Gantner, Myrna	mgantner@westga.edu	Administrator - Academic Affairs (2015)
Ziglar, Toby	tziglar@westga.edu	Administrator- Director of Graduate & International Admissions
	<b>Student</b>	
Vacant		
<b>GPC Email list:</b> swelch@westga.edu, sehall@westga.edu, dmccord@westga.edu, lfarran@westga.edu, anja@westga.edu, gpayne@westga.edu, kmalone@westga.edu, landerso@westga.edu, jpridmor@westga.edu, hramanat@westga.edu, cberding@westga.edu, slankfor@westga.edu, mgantner@westga.edu, tziglar@westga.edu		

**B. GPC/Senate Agenda Meeting Schedule... 2014-2015:**

<b>GPC Meetings (Thursdays)</b>	<b>GPC Location/Time</b>	<b>Senate Agenda Deadline</b>	<b>Senate &amp; Exec. Committee Meetings</b>	<b>Senate Meetings Location/ Time</b>	<b>Executiv e Committ ee Location /Time</b>
---	------------------------------	-----------------------------------	--	---	---

Dates	SON 200	Dates	Dates	Location TBA	Location TBA
9/4/14	3:00 – 5:00	9/5/14	9/12/14	3:00pm	2:00pm
10/2/14	3:00 – 5:00	10/3/14	10/10/14	3:00pm	2:00pm
11/6/14	3:00 – 5:00	11/7/14	11/14/14	3:00pm	2:00pm
*11/20/14	<b>*3:30 – 5:00</b>	11/21/14	12/5/14	3:00pm	2:00pm
1/15/15	3:00 – 5:00	1/16/15	1/23/15	3:00pm	2:00pm
2/12/15	3:00 – 5:00	2/20/15	2/27/15	3:00pm	2:00pm
3/12/15	3:00 – 5:00	3/13/15	3/27/15	3:00pm	2:00pm
4/16/15	3:00 – 5:00	4/17/15	4/24/15	3:00pm	2:00pm
6/11/15	3:00 – 5:00	6/12/15	6/19/15	3:00pm	2:00pm
7/9/15	3:00 – 5:00	7/10/15	7/17/15	3:00pm	2:00pm
*Note: This meeting will be confirmed based upon any open agenda items as of Wednesday, 11/19/14.	*Note: Change in meeting time.				

**C. In order to review program related submissions, please go to:**

**Graduate Programs Review Site:** <https://apps.westga.edu/catalog/>

- Use Your Email login...
- Select:
  - o Programs
  - o Query Submittals
  - o Status Drop-down
  - § Pending
  - o From the list, Click on the “View” link of each program you wish to review.

#### **D. Revised Shared Governance Procedures:**

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below (*this describes the areas of responsibility of the Graduate Programs Committee (GPC)*):

1. The following are **actions items** by the Senate and appropriate Senate Subcommittees:
  - o New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc...)
  - o Changes to a course level (i.e. changing from 3000 to 4000 level)
  - o Adding to or removing a course from the Core Curriculum
  - o Changes to course prerequisites that span across colleges
  - o Modifying the requirements to complete an academic program, including core curriculum
  - o New or modified concentrations within a degree program
2. The following are **information items** for the Senate:
  - o Modifications to XIDS courses (Action Item by the Committee)
  - o Changes in admission standards for an academic program
  - o Suspending (deactivating) or eliminating (terminating) academic programs
  - o Offering an existing academic program more than 95% online
  - o Offering an approved academic program more than 50%, but less than 95% online
3. The following are **reviewed by the Senate graduate and undergraduate programs committees to assure quality of academic programs**
  - o Comprehensive Program Reviews
  - o Academic program and core curriculum learning outcome assessments
4. The following are **not items considered** by the Senate and should be reported directly to office of the Provost:
  - o Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum

- o Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)
- o Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school
- o Creation or modifications of assessment artifacts
- o Moving an approved course to online delivery (including both “D” and “N” sections)