

# General University Matters

## A Standing Committee of the UWG Senate

### Minutes

March 14, 2011; Approved Sept. 9, 2011

Members present: Mark Reeves, Minna Rollins, Karen Smith, Shelley Smith. Guest: Richard Curvin.

The meeting was called to order at 3:05 p.m. in the Richards College of Business conference room by Minna Rollins, Chair.

The minutes of February 16 were approved. There were no committee reports and no old business.

### New Business

Reviewing Parking Code. Richard Curvin (Assistant Director for Parking & Transportation, Conferences & Events; Auxiliary Services) distributed a list of revisions to the Parking Code. Committee members expressed satisfaction with the changes and suggested one more regarding the language of the “Persons with Disabilities citations” in section VII, B, 6, d. Richard will make the final changes and send it to Minna for presentation at the Faculty Senate meeting on March 18. He also plans to be present for that meeting to answer any possible questions.

Graduation line-up. Faculty have expressed dissatisfaction with the roll call at graduation line-ups. It is very difficult for everyone to hear it, but it was noted that failure to appear (or respond to the roll call) will result in an absence recorded in the faculty member’s permanent file. The Committee thought there should be a pre-printed list of names which the faculty member initials to sign in. It was agreed that the Commencement Committee is the proper body to respond to the complaint, and Minna will forward our comments to it.

GUM Committee name and definition. The Committee members present, and others via previous emails, agreed that they like the new definition of the Committee, but dislike the Rules Committee’s suggestion that the name be “University Environment Committee.” After discussion, the members present unanimously agreed that they like “Facilities and Services Committee” (FAS). Minna will inform the Rules Committee Chair, Chris Aanstoos, of our preference.

Volunteer policy. Faculty at the last Senate meeting objected to asking guest lecturers to sign the “Volunteer Rights, Responsibilities & Restrictions—Single-Event Effort” form that Risk Management is proposing and sent the proposal back to GUM. After discussion, the Committee members agreed to recommend to Risk Management that they:

1. eliminate the “Single-Event Effort” definition;
2. note in the document that the policy excludes guest lecturers;
3. put a separate date line on the form;
4. put a line at the bottom of the form that says “Please return this signed form immediately to the department.”

### Adjournment

The meeting was adjourned at 3:48 p.m.

Respectfully submitted,  
Shelley Smith,  
Secretary