Minutes for Faculty Development Committee (FDC)

September 20, 2016 (2:00 pm, Miller Hall)

\*Minutes approved Nov. 1, 2016

Members present: D. Boldt, J. Carlisle, L. Connell, M. Fujita, C. Hendricks, P. Kirk, M. Mitra, T. Ogletree, and A. Umminger. Also Attending: L. Howe.

1. The minutes from the August 23, 2016, meeting were approved.
2. D. Boldt noted that the committee has been asked to look at the leave/outside employment policies of the university and to make sure that our policies are consistent with those of the BOR. Pam Kirk agreed to head up a subcommittee to come up with suggested revisions of our policies (if needed). Oher FDC members agreeing to help with this task include L. Connell, M. Mitra, and A. Umminger.
3. The committee briefly discussed possible revisions of the section of the handbook titled Instruments for Evaluating Teaching (103.06). A more in-depth discussion will take place at a future meeting of the committee.
4. The remainder of the meeting addressed the proposed revision to UWG’s Faculty Grievance policy. The committee specifically reviewed the draft document (dated July 12, 2016). Two committee members (M. Kassis and J. Whisenhunt) who were unable to attend the meeting reviewed the draft and submitted changes for the committee to consider. A number of minor editorial changes were made in the document. The committee also decided to eliminate any reference to the term “Appellant” and to replace the term with “Complainant.” In addition, the committee reviewed the consistency of the time frames for various grievance actions and recommended certain changes. D. Boldt indicated that he would discuss concerns about housing grievance file documents in a digital format with the campus attorney. D. Boldt will incorporate recommended edits and will provide FDC members a clean document for approval consideration. If possible, the committee will vote on the final document via email. Otherwise, the committee will take up a vote at its next meeting. D. Boldt also thanked L. Howe, in particular, for all of his work in moving this revision forward.
5. The next meeting of the FDC will be set after conducting a Doodle poll. The meeting adjourned at 3:40 pm