Minutes for Faculty Development Committee (FDC)

January 24, 2017

Members present: D. Boldt, L. Connell, M. Fujita, C. Hendricks, M. Kassis, P. Kirk, M. Mitra, T. Ogletree, C. Sicignano and J. Simpson.

1. The meeting convened at 1pm in Room 2212 in Miller Hall in the RCOB.
2. The minutes from the November 1, 2016 meeting were approved.
3. D. Boldt mentioned that one future task of the committee will be to look at the post tenure review policies (the President would like to see clear standards and consistency regarding what constitutes a successful post tenure review in light of the fact that faculty development dollars will be provided to faculty in the future who go through a “successful” post tenure review). In addition, the FDC will need to begin looking at the how we will incorporate “engagement” in our tenure and promotion policies. This is a required as part of UWG’s application to become designated as a “Carnegie Engagement” university.
4. The committee briefly discussed whether or not the leave/outside employment policies of the university are consistent with those of the BOR. P. Kirk summarized some of the subcommittee’s discussion on this topic. D. Boldt indicated that he would get together with P. Kirk prior to the next meeting to come up with a document which would serve as the basis for further discussion on this topic at the next meeting of the committee.
5. M. Kassis reported on the progress being made in revising the section of the handbook titled *Instruments for Evaluating Teaching* (103.06). Proposed revisions to this section were presented by M. Kassis (based on some editing work by a subcommittee of M. Kassis, C. Hendricks and D. Boldt). In addition to clarifying edits, the subcommittee recommended the elimination of the Evaluation by Department Chair form in section 103.0601. Some concerns were raised that proctor instructions are not being included with the evaluations (as mentioned in the policies). C. Hendricks will look into look into this. Although no formal vote was taken at the meeting, there were no objections to any of the recommended changes.
6. The meeting adjourned at 2:20 pm