

UNIVERSITY OF WEST GEORGIA
DEPARTMENT OF NURSING
Meeting Minutes

DATE: 10/7/11 **GROUP:** Faculty development **MEMBERS ATTENDING:** Lori Wilson, Michael Keim, Pamela Horvath, Sal Peralta, Adrian Austin, David Morgan, Shirley Lankford, Rebecca Harrison, Myrna Ganner, Gary Schmidt (chair)

Agenda	Discussion	Action
Meeting called to order I. Approval of Minutes from September 2, 2011		2:00pm Minutes approved unanimously
II. P&T Revisions		
1. Departmental tenure committee composition	See 103.02	Approved unanimously
2. Criteria for promotion to senior Lecturer	1. See Evidentiary sources for Promotion to Senior Lecturer. 2. Concern that those entering with a terminal degree would not be able to utilize further graduate coursework as an option. 3. See 103.0302-1 Professional growth and Development.	See 03.0302 5.4- approved unanimously
3. Language for evaluation of grants and grant proposals	See 5.3.2- grants Suggested to put in language that submitted or approved to a peer reviewed agency	5.3.2 Added "Submitted proposals for competitive external grants". Approved unanimously
4. Additional evidentiary sources suggested by Provost Horvath for teaching	Brought forth Provost Horvath's request. Desire noted to add his requests. These changes will need to be brought forth to all faculty of UWG. ? Use of course den? How will comments be received and addressed. Have both documents as PDF. One will show progression of changes and one will be the completed document.	4.1.10 Added "evidence of student learning such as self assessments, pre- and post test results, external test scores, rubric-based assessments, portfolios, examples of student work, and other discipline specific evidence". Approved unanimously.
III. Report of subcommittee on Dean evaluations	Sal Peralta spoke with most Deans and those who had significant experience for input and researching best-practices. Transparency vs publicizing reports. There are a number of things that are major factors involved with legal issues etc. Open records are also a concern.	Page 1- Added "Interim credit shall be determined by the Provost in consultation with the Dean at the time of permanent appointment" section refers to college, school, library Page 2- Change the words multiple "administrators" to "Deans(s)" (B1, B2, B3, C2, C4. Page 3- Change implemented to outlined in first paragraph. Change Committee's to Committee.

		<p>Change “one month” to “30 calendar days” .Add “ In recognition of the AAUP guidelines” area C Page 4. Remove “respected” area 1. For conflicts of interest see policy “XYZ” to be added. The Provost and Dean under evaluation shall have the right to one objection of a committee member if biased is demonstrated. Cite D1 to AAUP with removal of “and” . Add citation of AAUP report that has been referenced. Page 5. Need to open and close multiple areas of AAUP quotes Page 6.all further editing will be done by Sal Peralta. Comments can be sent to him for inclusion. Document to be completed by the end of October.</p>
IV. SACS report	<p>Senate committees are being asked to complete 8 principle reports. This decision was determined last spring. Gary Schmidt has voiced his concerns as to this significant task and time required of full-time faculty and the disproportionate number of reports. Previously there were ad-hoc committees to complete SACS reports. These reports are due to be completed by December. Concerns raised by this committee as also not serving the mission of this committee and that there are already multiple priority projects on the table at this time. The time to recruit ad-hoc committees to help with these reports and complete reports by the designated time will be difficult. All current members did not served on this committee last year. All are new members. A draft is due December 1, 2011 and a final due end of spring semester, 2012.</p>	<p>Gary Schmidt will take these concerns to the Executive committee. Gary Schmidt to send the requested reports and previous reports to Myrna Gantner for feasibility of report completion.</p>
Meeting Adjourned		4:30pm

Respectfully submitted: P. Horvath, MSN, RN-BC