

**Faculty Senate Budget Committee  
Minutes  
January 13, 2021  
11:00 am - 11:15 am  
(Subcommittees from 11:15 am - noon)**

Members present: Laurie Kimbrel (COE), Charles Hodges (RCOB), Marjorie Snipes (COSS), Megumi Fujita (COSM), Gavin Lee (UC), Hannes Gerhardt (CASCI), Jack Wei (RCOB), James Schwab (COE), Kala Crobarger (THSSON), Blynne Olivieri (LIBR), Kristen Smith, Director of Budget Services, Michelle Hawkins, Vice President for Student Affairs and Enrollment Management appointee, Holly Sailors, Vice President for University Advancement appointee, John Haven, Vice President for Business and Financial Services

**Agenda:**

1. Approval of minutes from December 1, 2020 meeting – Moved by Gavin Lee. Unanimously approved.
2. Report from Blynne Olivieri: Budget session from USG-wide training on developing new academic programs. Overview of USG new academic budget session was given including change to a new USG funding formula of \$200 per credit hour for undergraduates and \$800 per credit hour for graduates.
3. Brief discussion of subcommittee structure and work – subcommittees will work from 11:15 – noon today and report progress at the February meeting. The February meeting will also include subcommittee work time with the goal of completed draft documents ready for the March meeting. Laurie Kimbrel will support both subcommittees by gathering documents requested or with any other requests from facilitators.

**Values sub-committee**

Goal: Create a values document that represents the perspective of faculty in the budgeting process.

Facilitators: Marjorie Snipes and Kala Crobarger

Members: Hannes Gerhardt, James Schwab, representative from Provost's office, Megumi Fujita, Jack Wei, Laurie Kimbrel

**Process sub-committee (11:15 - noon)**

Goals: (1) Define what it means to “serve in an advisory capacity to the Vice President for University Advancement and Vice President of Business and Financial Services” including whether the committee will take positions on issues with significant implications to the budget. (2) Create a process and timeline for review of the budget and recommendations regarding prioritization, distribution, and implementation. This process must consider both annual budget development and emergency budget situations  
Facilitator: Blynne Olivieri.

Members: Charles Hodges, Gavin Lee, Shelly Elman, Holly Sailors, John Haven (or representative from his office), Martavious Gordon, Laurie Kimbrel

4. New business/Announcements - none

5. Adjourn to sub-committees at 11:18 am  
(minutes approved February 2, 2021)