ADVANTAGE STUDENTS

To Create an Account

- Go to www.advantagestudents.com
- Click Register
- Click Students and fill out required fields
- **Click on the link in the email sent to you from Advantage Students to validate your email address**

To Place an Order

- Once logged into your Advantage Students account
- Click Get Started and Get Started again under **Affiliated Schools**
- Select **University of West Georgia** and select the **Nursing Students Program**
- Select the appropriate package
- Enter all required information and certify your information is correct
- Select your method of payment and place your order. Please note that if you are paying via money order, the order will not begin processing until the money order is received.

Acemapp Users: If utilizing Advantage Students with Acemapp; an Advantage Students account must have been created directly from the Advantage Students website prior to linking the two systems.

Drug Screening: Once the order has been processed and payment has been received an email will be sent to you with a link that will direct you to a site to schedule your drug test. Once you are directed to the site, choose a distance radius and select the search button. Choose a collection facility (clinic) convenient to you. This will be where you must go for your drug test. From the clinics list, select the one you want to use. Then confirm your selection. Finally, print or email yourself the "ePassport". Take this with you to the clinic along with a photo ID. It is imperative that you report to the clinic as soon as possible. This link will also be made available in your Needs Attention card within your Advantage Students account.

Order Status: After the request is underway, you can log into the site to view your profile progress. Simply click the status link to view the profile. You will be notified by email when your background check is complete.

Sharing Results: Once your order completes it is automatically shared with the organization/program that you place your order through. However, to share your report with any additional school or hospital in our system; log into your Advantage Students account and click on the blue "Completed Report" box. Then click on the icon to select the school/hospital and appropriate program.

For further assistance, please contact the **Advantage Students Team**:
770.984.2727, option 3 advstu@infomart-usa.com
www.infomart-usa.com