

**UNIVERSITY OF WEST GEORGIA**  
**HOUSING AND RESIDENCE LIFE CONTRACT 2021 - 2022**

This is a legally-binding contract between the University of West Georgia and the individual Resident. The Resident has read and understands the terms and conditions of this Contract. This agreement obligates the Student to reside in the residence halls, apartments, or The Village for the entire academic year or remainder thereof, as applicable. The University of West Georgia will not recognize any alterations or additions to this contract.

The Resident's UWG email address is the University's official form of communication with the Resident and where official notices related to this Contract will be sent. Students are required to check their UWG email address regularly.

UWG does not discriminate in room and/or hall assignment on the basis of race, color, religion, national origin, ancestry, sex, age, disability, status as a veteran, sexual orientation, or any other characteristic protected by federal law, state law, or USG policy.

UWG agrees to furnish the Resident with housing accommodations as outlined under the terms and conditions stated herein.

**Contract Period:** This Contract is binding for an entire academic year starting August 7th, 2021 through May 12th 2022, or from the time of contract submission through the close of spring semester. Summer housing requires a separate contract.

**Application Fees and Room Rates:** The Student agrees to pay a non-refundable Application fee and all applicable Housing Rates associated with this contract in accordance with UWG fee payment deadlines. The first-time application fee is \$150.00 and the returning application fee is \$50.00. Housing rates are updated and published annually online. Housing rates are based on the specific residence hall and room style of the assignment. [UWG Room Rates](#) and information about the residence halls are available on the [HRL website](#).

**Eligibility:** First Time UWG undergraduate students (FT-UWG) are required to live on campus for 2 semesters when starting UWG; see [First Time In College policy](#). Some residents may be eligible for an exemption waiver to the FT-UWG Policy. See [FT-UWG Waiver Policy](#).

Residents must remain registered for classes (a minimum of 6 credit hours in each of fall and spring semesters and 2 credits in summer term). The Resident is responsible for notifying UWG if their credit hours eligibility status changes. A change in eligibility status may cause UWG to terminate this Contract.

Any Organization member living in the Organization's House in The Village must meet UWG eligibility requirements and be approved by the Organization's President. Approvals by the Organization President must be submitted to UWG.

**Room Assignments and Consolidation:** - Room assignments are made by UWG. UWG accommodates assignment preferences when possible. Inability to meet a preference request does not void this contract. UWG retains the right to move a Resident to similar housing accommodations when at any time deemed necessary. More details can be found [here](#).

UWG reserves the right to assign non-members to vacancies in Organization Houses in The Village.

**Accommodations** Residents requiring accommodations because of a documented disability must coordinate this through [Accessibility Services](#). It is strongly recommended that students submit requests for accommodations prior to moving into the residence halls.

**Opening and Closing of Residence Halls:** - UWG has the right to make adjustments to opening and closing dates. Typically, Residence Halls open for incoming first time/first year students the Saturday prior to the start of classes. Residence Halls open for returning students the Tuesday prior to the start of classes. More details can be found [here](#).

The following residence halls are not usually open during University breaks: The Oaks, Bowdon, and Center Pointe Suites (UWG reserves the right to adjust these dates as needed):

Official UWG Breaks include:

- *Thanksgiving Break - 6:00 p.m. Friday 11/19 - 12:00 p.m. (noon) Sunday 11/28.*
- *December Winter break - 6:00 p.m. Friday 12/10 - 12:00 p.m. (noon) Sunday 1/9.*
- *Spring Break - 6:00 p.m. Friday 3/11 - 12:00 p.m. (noon) Sunday 3/20.*

At the close of fall and/or spring semester students must vacate their rooms 24 hours after their last final exam or by 6:00 p.m. on the date of closing, whichever comes first. If a student is graduating, they will have until noon of the day immediately following graduation.

Residents are expected to be familiar with and abide by the [HRL Community Living Guide](#), and the expectations outlined in the [University of West Georgia Student Code of Conduct](#).

**Damages and Damage Billing:** The Resident is responsible for the condition of the Resident's individually assigned room, its furnishings and other items of property. The Resident will be billed for individual room damage or vandalism. Common area damage billing will be assigned to Residents on a pro-rated basis unless UWG is able to identify the individual(s) responsible for the damage. The Resident is responsible for reporting damages to UWG through the help request form, found [here](#).

**Insurance:** UWG will not be held liable for loss or damage to personal property. This will include but is not limited to water, fire, windstorm, electrical storm, snow/ice storm, interruption of utilities, or vandalism. Residents are encouraged to work with their (parent's or guardian's) insurance company for homeowner's insurance that may cover property brought to campus by Residents.

**Terminate Contract:** UWG reserves the right to cancel a resident's contract at any time. Upon extraordinary circumstances the student may request to cancel online in the Housing Portal. More information can be found online at [westga.edu/housing](http://westga.edu/housing); if approved, the contract will be terminated and the student will be responsible for the [applicable cancellation charges](#).

*This is a legally binding contract. Please read carefully before signing. You can save a copy of this contract by clicking the save icon in the viewer [below](#).*

**Enter your student number below to sign your contract.** You must enter your student number to sign the contract, not your username. Your student number begins with "917."