

GEAC Meeting Agenda

March 8, 2023 | 3:00 PM

Zoom

Call to Order

Attendance:

Kyle Carter, Rebecca de Mayo, Shea Rose, Jean Cook, Scott Sykes, Amanda Thomas

1. Approval of past meeting minutes (February Meeting)
 - Minutes were reviewed and approved unanimously

2. Status and follow up on outstanding improvement plans
 - Most of the improvement plans are in and Kyle has entered them into Xitracs.
 - A few are missing still – chemistry, XIDS 2202 (possibly, not sure if it was offered), ENGL 2020

3. Review of submitted improvement plans AND suggestions about policy of GEAC review/approval of future improvement plans
 - Kyle shared out the available improvement plans for everyone to review
 - i. A2, B1, B2, C1, D1, E3
 - ii. A1 was received earlier in the day, but has not been uploaded to Xitracs yet
 - iii. Committee members reviewed and had no additional comments or concerns to send to the CAPs.
 - iv. Discussion over what is GEAC's role when reviewing the improvement plans. How in-depth do we need to go? Does it need a formal vote?
 1. Agreed that having an official review process is good, but CAPs should not have to wait for the official vote from GEAC before moving forward with their plans. If GEAC reviews the plans and sees any issues they can reach out and make the recommendations.
 - v. A major thing to note is for areas making modifications to their tool, it is imperative that the new tool is uploaded to the Google Drive

folder so when faculty are directed to the tools folder, the most up-to-date version is available.

- i. Kyle will contact areas that have modified their tool and will make sure the correct version is in the folder.

4. Communication regarding the implementation of improvement plans

- See item #3 as this was covered in the previous discussion

5. Tentative timeline for data calculations, results, and reports for C2, D2, & E4

- Kyle and Becky are meeting tomorrow to discuss getting these results to faculty by the end of March. After the meeting they will have a better idea of when they would be able to get the data out.
- Additional discussion of when the request for spring '23 artifacts should go out and it was agreed that the beginning of April would be good. Again, making sure the updated tools are in the Google Drive folders.

6. Area C coordinator update

- CACSI administration has said they do not have anyone who can take on the role.
- Faculty are currently under a lot of pressure and having additional teaching loads being added to their time. Service is naturally going to be reduced.
- Kyle, Becky, and Amanda will continue looking for someone to fill the position.
- Kyle will also bring it up to Dr. Akins and ask for her help

7. Discussion/brainstorming session about changes/upgrades to GEA process (assessment tools integrated into CourseDen and published deadlines for all aspects of GEA process)

- Discussion was had on if the Core will be changing from the USG level. Some have heard that it won't be changing at all. This could lead to UWG having an opportunity to review what is currently in place and make changes locally.
- Dr. Akins has stated that she would like to see several changes to GEA and GEAC. Specifics have not been mentioned yet.
- Kyle made a couple recommendations on ways GEAC can improve the overall process of GEA:

- i. Have more courses complete their assessments in CourseDen
 - 1. Having the assessment setup in the course from day 1.
 - 2. Some faculty have discussed having a “course in a box”. This box would include the assessment tool.
 - 3. There is a listserv for creating assessments in CourseDen. Kyle will look into joining the group and see if they have any good ideas or insights that would be beneficial to UWG.
 - 4. Some faculty, especially in the sciences, have concerns with doing assignments online and they essentially becoming invalid due to students cheating or sharing it out to others.
- ii. Creating a set of deadlines for GEA and have them posted to the website. The hope is the deadlines will hold us accountable and provide a timeline for faculty so they know what to expect.
- iii. Generally improve communication between GEAC and all faculty.
 - 1. There are new faculty who have no clue about GEAC or that they have to give the specific assignment in their class. They don’t know about it until they receive the email asking for the data/artifacts. Improved communication and a detailed website could help with this miscommunication.
 - 2. Making GEA part of the new-faculty orientation would be very beneficial in helping inform new faculty of GEA and its requirements.

Adjournment