

Committee I: Undergraduate Programs Committee
Kim Green, Chair
Meeting Minutes for Thursday, November 16, 2023, 10:00 am (Google Meet)
Minutes approved January 11, 2024

Attendance: Stacy Boyd, Nancy Capponi, Betsy Dahms, Kim Green, Robert Griffin, Donna Haley, Anca Koczkas, Margaret Mitchell, Kayla Myers, David Newton, Nathan Rehfuss, Charlie Sicignano, Scott Sykes, Kelly Williams

Guests: Neal Chesnut, Shelly Elman, Rebecca Gault, Corey Maggiano, Heather Mbaye, Neema Noori, Andy Walter

- I. Call to Order
- II. Approval of November 2 Meeting Minutes
Minutes were approved.
- III. Program and Course Proposals
 - A) College of Arts, Culture and Scientific Inquiry

1) Department of Anthropology, Psychology, and Sociology

a) [ANTH - 1105L - Introduction to Biological Anthropology Lab](#)

Request: Add

ANTH 1105 is an established 3-credit hour course in Core Area D and a popular option for non-science majors. This proposal adds a 1-credit hour laboratory component to the course. This will open this course option to science majors for Area D2. Including this lab in Area D will not affect graduation requirements or the program map for Anthropology majors. For students interested in the subject it offers an excellent 1-credit class as needed.

Because this affects a core requirement, it will be submitted to the USG Council of General Education once processed at UWG. The Core Area D name will change under the new IMPACTS framing of the core, but this course will still fit in the new categories. This course was approved.

b) [Embedded Certificate in Forensic Science](#)

Request: Revise

This proposal includes two changes:

(1) Remove two Basic Science Courses that no longer exist and replace with equivalents:
REMOVE, COURSES NO LONGER EXIST: CHEM 1151K Survey of Chemistry I (4 Credit Hours) and CHEM 1152K Survey of Chemistry II (4 Credit Hours)

REPLACE WITH:

CHEM 1151 Survey of Chemistry I (3 Hrs) and CHEM 1151L Lab (1 Hr)

CHEM 1152 Survey of Chemistry II (3 Hrs) and CHEM 1152L Lab (1 Hr)

(2) Add ANTH 4122 Skeletal Indicators of Health and Behavior as a new option in the list of courses with themes in forensic science.

It is possible that the courses listed as deleted in part 1 are offered through eCore, but if so, this proposal can still work. Substitutions can be considered on a case-by-case basis if necessary. The changes proposed for this certificate were approved.

c) [PSYC - 3850 - Forensic Psychology](#)

Request: Add

This is an eMajor class that was approved by the consortium as an elective for CRJU majors in 2021, but it was not submitted for a UWG course number at that time.

Approval of this course is retroactive to 2021, allowing credit for those students who have taken the course during that time.

This course was approved.

d) [Social and Behavioral Health, B.S.](#)

Request: Revise

Adding ANTH 4122 Skeletal Indicators of Health and Behavior to Area 2A. Course works well for this curriculum overall, specifically for Area 2A which could use more options as most courses listed in Area 2A are not offered every semester.

The reference to “Area 2A” refers to program-specific areas in the major rather than to the terminology used for the general education core. This proposal was approved.

2) Department of English, Film, Languages, and Performing Arts

a) [THEA - 1000 - Theatre Laboratory](#)

Request: Revise

This proposal makes THEA 1000 the gateway course into the BFA in Theatre (gateway is currently THEA 2900: Sophomore Assessment), by making it possible for students to audition and/or show their portfolio as early as their second semester of Freshman year. Students are allowed to take THEA 1000 more than once if the first time they do not successfully enter the BFA in Theatre by receiving an Unsatisfactory grade. Students must have completed 15 credit hours with an overall GPA of 2.5 and an average GPA of 3.0 in THEA and XIDS 2002 (Theatre & Collaboration) courses to take this course.

The five Theatre proposals (items a – e in this section of the agenda) were voted on as a block. The courses (1000/2900/new 3900) are being adjusted or added to created competency assessments as required by the accrediting body. The BFA and Theatre BA proposals implement these course changes for the programs they affect. The five proposals were approved.

b) [THEA - 2900 - Sophomore Assessment](#)

Request: Revise

THEA 2900: Sophomore Assessment is currently the gateway course to the BFA in Theatre and must be taken twice. We are revising this course to be taken only once, in the student's sophomore year (if they are taking the needed amount of credit hours each semester), to assess the BFA candidate's progress in competencies.

See explanation above regarding the five Theatre proposals. This course revision was approved.

c) [THEA - 3900 - Junior Assessment](#)

Request: Add

The BFA in Theatre Program is currently under Plan Approval with the National Association of Schools of Theatre, our accrediting body. A standard for all BFA in Theatre programs requires ways to measure competencies. THEA 2900: Sophomore Assessment does this for students in their second year at the University. THEA 4111: Performance and Production Capstone measures competencies for students in their graduating year. We are creating THEA 3900: Junior Assessment to measure competencies in the BFA in Theatre.

See explanation above regarding the five Theatre proposals. This course was approved.

d) [Theatre with Concentrations in Acting and Design/Technology, B.F.A.](#)

Request: Revise

This revision makes it possible for students to begin their candidacy for the BFA in their first year and adds the gateway courses listed above. The changes include having THEA 1000: Theatre Laboratory serve as the gateway course, making THEA 2900: Sophomore Assessment a course taken after 45 credit hours of course work to assess the candidate's progress, and adding another 0-credit course, THEA 3900: Junior Assessment, to do the same work as THEA 2900 in the third year or after 75 credit hours have been completed.

See explanation above regarding the five Theatre proposals. This program revision was approved.

e) [Theatre, B.A.](#)

Request: Revise

THEA 1000 is being removed from the BA in Theatre curriculum for two reasons. The material previously covered in this course is now being covered in other courses taken

by Theatre majors, and THEA 1000 is being repurposed as the new Gateway course for the BFA in Theatre and will only be required for students attempting to enter the BFA.

See explanation above regarding the five Theatre proposals. This program revision was approved.

2) Department of Natural Sciences

a) [PHYS - 1111L - Introductory Physics I Laboratory](#)

Request: Revise

This proposal changes the lab hours from 3 to 2 hours. The labs have been improved in the last year to be taught effectively in a two-hour time span. The new approach was tested in summer 2022 and found to be successful.

Neal Chesnut explained that the labs were increased about seven years ago but technology and techniques now allow for the content to be covered in the reduced time. These three Physics proposals (this one and the two below) change the contact hours, not the credit hours. The proposed changes will align with many other Physics labs. These three PHYS proposals were voted on as a block and approved.

b) [PHYS - 2211L - Principles of Physics I Laboratory](#)

Request: Revise

This proposal changes the lab hours from 3 to 2 hours. The labs have been improved to be taught effectively in a two-hour time span. The longer labs negatively impact student performance and experience.

See explanation above. The change is in contact hours, not credit hours. The three PHYS proposals were voted on as a block and approved.

c) [PHYS - 3013 - Basic Electronics](#)

Request: Revise

This proposal changes the lab hours from 4 to 2. Updated technology allows for lab goals to be accomplished in less time. The course can cover more in the two hours now than in four hours in the past.

See explanation above. The change is in contact hours, not credit hours. The three PHYS proposals were voted on as a block and approved.

B) College of Education

1) Department of Early Childhood through Secondary Education and Reading

a) [ECED - 3250 - Teaching Elementary Mathematics 1](#)

Request: Add

This course is currently a special topics course (ECED 4285, K-2). It has run multiple semesters and is a required course for elementary certification by the state of Georgia.

Rebecca Gault explained the ECED proposals. The special topics course began in Fall 2020. A program revision will also be processed in the future to add the course to the program. This course was approved.

b) [ECED - 3260 - Teaching Elementary Mathematics 2](#)

Request: Add

This course is currently a special topics course (ECED 4285, 3-5). It has run multiple semesters and is a required course for elementary certification by the state of Georgia.

In processing this request, it was requested that the term “fraction operations” be added to the course description and to the first learning objective. This element was inadvertently omitted from the Curriculog entry. The course proposal was approved.

C) Richards College of Business

1) Department of Management and Management Information Systems

a) [MGNT - 3400 - Introduction to Project Management](#)

Request: Add

This course will be part of a new concentration in Project Management. Project Management has become critical to the implementation of tasks across diverse industries. This course introduces the tools and techniques to manage projects.

The three Management proposals (items a – c in this section) were processed in one vote. These proposals create two new courses and include them in the Management BBA program to create a concentration in project management. (It was noted that the Curriculog entries for the two courses (MGNT 3400/3405) should have indicated that the courses are being set up for online modality, hybrid, and face-to-face. Because modality is not a voting issue for the Senate, this correction does not affect approval of the courses.) These three proposals were approved.

b) [MGNT - 3405 - Event Planning and Management](#)

Request: Add

This course will be part of the new Project Management concentration. It covers event objectives, timeline, budget, technical aspects, logistical aspects, and risk management.

See explanation above for the three Management proposals voted on as a block. This course was approved.

c) [Management, B.B.A.](#)

Request: Revise

This revision adds a concentration in Project Management to the program. The Project Management Concentration requires 12 hours including MGNT 3400 Intro to Project Mgt, MGNT 3405 Event Planning, MGNT 4616 Project Mgt Applications, and one additional course chosen from electives in the Management Department. The elective choices provide a focus on contexts or details of projects such as innovation/product development, organizing human resources/structuring projects, or designing operations.

See explanation above for the three Management proposals voted on as a block. This program revision was approved.

D) University College

1) Department of Civic Engagement and Public Service

a) [Political Science, B.S.](#)

Request: Revise

This revision removes the subfield requirements to allow students to tailor the major to their own interests in a more fundamental way. We are also increasing credit hours required to be more in line with other majors on campus and ensure that majors will still get a solid foundation in the fundamentals of political science.

Heather Mbaye explained that the subfields are faculty-dependent making it difficult to cross fields, and the efforts to offer both hybrid and in-person modes of courses can make scheduling difficult (which affects students' getting the classes they need). The credit hours are increasing to 42. This proposal was approved.

b) [POLS - 3000 - College to Career](#)

Request: Add

This course equips students with essential skills for successful progression in their public service major as well as a successful career in public service. The course covers both technical and soft skills and uses practical applications to help them map these skills to various career paths and educational experiences. Cross-listed as CRIM 3000.

The POLS/CRIM 3000 course provides a focus on preparing for a career with the undergraduate degree rather than just focusing on preparing for graduate school. These two proposals (the cross-listed POLS/CRIM 3000) were processed in one vote. The course was approved.

c) [CRIM - 3000 - College to Career](#)

Request: Add

This course equips students with essential skills for successful progression in their public service major as well as a successful career in public service. The course covers both

technical and soft skills and uses practical applications to help them map these skills to various career paths and educational experiences. Cross-listed as POLS 3000.

See explanation above for the proposals for cross-listed POLS/CRIM 3000 which were processed in one vote. The course was approved.

d) [CRIM - 4286 - Internship](#)

Request: Revise

Increasing the number of credit hours a student may earn for their internship, along with allowing them to repeat the course, allows them to get more professional experience, and possibly experience within more than one field. This also supports our ALETE program as students will be able to get course credit for the law enforcement training they receive. Hours 3.0 – 15.0. Can be repeated to a maximum of 15 hours.

Up to 15 hours can count for the degree. This proposal was approved.

e) [Criminology & Criminal Justice, B.S.](#)

Request: Revise

Criminology is adding courses that were previously only "supporting courses" to the different area requirements for the degree. This will give students greater flexibility in the courses they can take to complete their degree in the most efficient manner possible. If a student takes additional courses in one area, they will count as supporting courses. Additionally, Criminology is requesting to change the program name from Criminology to Criminology & Criminal Justice.

The first part of this proposal (relating to courses counting for area requirements) was approved. The second part of the proposal to change the program name was tabled because it will need to be handled through a different process by submitting a proposal for a new major.

2) Center for Interdisciplinary Studies

a) [Public Management and Society](#)

Request: Add

This proposal creates a new interdisciplinary pathway that has been specifically developed for the Prison Education Program. UWG is the first USG institution to offer a 4-year degree in a prison and one of only a few in the nation (beginning core instruction in Fall 2023 in Hays State Prison). The departments represented on the pathway committee are Sociology, Criminology, Political Science.

This program leads to a B.I.S. degree. This proposal was approved.

IV. Vote on HIP Designation Requests for Service Learning and Work-based Learning Courses
(see submissions in separate files emailed with agenda)

The list of service learning designations and the list of work-based learning designations were both approved.

V. Old Business

VI. New Business

A scheduling poll will be sent to the committee members in coming days to set the schedule for spring semester meetings.