

Rules Committee Agenda

UWG Rules Committee Meeting Minutes

Meeting Date: 09/20/22

Meeting Time: 8:00 AM

Meeting Location: <https://westga.edu.zoom.us/j/88361982876?pwd=UjNScUNJd1RuSkpMYlQraVNJWjJmdz09>

Name	email	College	Role	Attendance
Jamie Brandenburg	jbranden	College of Education	Chair	x
Lok Lew-Yan-Voon	lok1	College of Art, Culture, and Scientific Inquiry	Senator	x
Amanda Shoemake Chair-Elect	amandas	University College	Senator	x
Jack Wei	jwei	Richards College of Business	Senator-at-Large	x
Yun Cheng	ycheng	Richards College of Business	Senator	x
John Sewell	johns	School of Communication, Film, and Media	Representative	
Stacey Morin	scarter	University College	Representative	x
Salvador Lopez	slopez	Richards College of Business	Representative	x
Aleah Brock	abrock	College of Education (COE)	Representative	x
Laura Miller	lmiller	College of Art, Culture, and Scientific Inquiry	Representative	x
Craig Schroer	craig	LIBR	Representative	
Cindy Johnson	jcynthia	Tanner Health System School of Nursing	Representative	x
Ralitsa Akins	rakins	Provost and VPAA appointee	Administrators	x
Erin Williams	erint	University Council appointee	Administrators	x

Meeting Agenda Items

1. Chair Elect: Amanda Shoemake
 - a. Thanks to Amanda Shoemake for agreeing to serve as the Chair Elect.
2. Virtual or Hybrid Meeting Format
 - a. The revision to rules to allow for a virtual or hybrid meeting format for Faculty Senate meeting was passed at the last senate meeting.
3. Tabled Discussion

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- a. The committee tabled a discussion regarding the attendance of proxy senators at Faculty Senate meetings. At this time, the committee has decided not to move forward with this rule update.
4. Promotion, Tenure, and Faculty Evaluations Decommissions/Updates in PolicyStat
 - a. Currently, policies for promotion, tenure, and evaluation are housed in both the faculty handbook and at these individual links in PolicyStat. The University is looking to decommission these individual links to eliminate redundancy. The policies will continue to be in the faculty handbook, which is also housed in PolicyStat in its entirety. The committee voted to move forward with this decommissioning of the individual links.
 - b. <https://uwg.policystat.com/policy/10214774/latest/>
 - c. <https://uwg.policystat.com/policy/10196813/latest/>
 - d. <https://uwg.policystat.com/policy/10214452/latest/>
5. Policy Reviews in June and July
 - a. A faculty member who does not work a summer contract has raised a concern that policy reviews are occurring during June and July when not all faculty are on contract or available to review the proposed policy changes. It was suggested to review other institutions' policies to see if there is a precedent for restricting policy changes during the summer months. We were advised that draft policies are open for 14 days, but they can be re-reviewed if a valid concern or comment is raised. A suggestion was made to focus policy reviews during the summer months on items that do not impact faculty. We will continue this discussion with updated information from the policy team at the next meeting.
6. A suggestion was made to ensure meetings are recorded to allow committee members who were not able to attend to review and comment.

Adjourn