

Teaching, Learning, and Assessment Committee Meeting Minutes
Friday, October 26, 2018
Minutes approved November 18, 2018

In Attendance: Sally Richter, Jennifer Edelman, Kyunghye moon, Rick Sigman, Kathy Kral, Amanda Thomas, Tyler Petty for Sydney Francis, John Morris

1. Minutes from September meeting were approved.
2. Discussion of November meeting: Our next meeting will be on November 16; John will send out a doodle poll to confirm a time.
3. Diversity and Internationalization committee will meet with us on November 16 if possible
4. Item 1: CTL Training Course for Objectives/Assessment Development to use with Curriculog.
Amanda: she looks at program level, comprehensive program review. The new faculty handbook has some information on course assessment and she put together a 2.5 page document on writing program outcomes to be published on the assessment office's webpage. It will also be linked to Curriculog. She is working with the provost's office and Rod in the CTL to develop resources for training. John will reach out to Rod and Whitney Brand to develop resources for writing outcomes and assessments. Will bring this as an information item to the faculty senate and then disseminate the information via the all-UWG email list.
5. Item 2: Researching and making recommendations on climate issues with non-tenure track faculty.
 - Possibly develop a survey.
 - Should we invite Dr. Crafton so he can share the issues that he knows of? Possibly invite on November 16. This will give us a base to work from.
 - Was this issue given to any other committees? Shared at the chairs' retreat and executive committee.
 - Identify the issues and resources to address them
 - Depends on the college
6. Item 3: Paperless course and faculty assessment practices
 - John researched in the minutes and didn't see anything in them regarding this issue.
 - Kathy will go back and look at the last time we piloted something (2016?). The data exists...will look at response rates

- Amanda: paperless course evaluations typically have a lower response rate. If faculty don't use online services (such as CourseDen) then students won't do the surveys. If we could change the campus culture it would lead to a greater chance to do online evaluations.
- Tyler: reports that his classes all use CourseDen extensively
- John: are the course evaluations the same across all colleges? Yes. Fully online classes have some slightly different questions. Could we use this?
- Kathy: the content of the form always comes from a faculty senate committee. The control of the form is totally within the hands of the faculty senate.
- Jennifer: could we allow faculty to choose paper or paperless?
- Kyunghee: only disgruntled people tend to fill out the survey. Will our results be skewed.
- Might be a recommendation to report and use the median as the measure because the means are skewed by high/low reports.
- Questions about the validity of the survey items. Years ago, this work was done but the instrument has changed since then.
- Are the results being used correctly? Do they really measure teaching quality?
- What is the purpose of having teaching evaluations?
 - Tenure and promotion
 - Gives students voice
 - Faculty push to get higher "grades". Start the discussion with defining the purpose of the evaluations.
- The question of the role of evaluations in tenure and promotion.
- What is the charge for the committee? Only paperless v. pencil and paper process or are we able to look at the assessment itself? The content of the questions, the purpose of the instrument, etc.

Meeting Adjourned

Thanks to Jennifer Edelman for recording the notes/minutes