

To register for a new CITI account, select "Register" from the CITI home page.

Use the drop down list find and select UWG.
e institution, find and select UWG.
Then continue to step

	llaborative Institutional Training Initiative at the University of Miami	Search Knowledge Base	C
ome   About Us   Courses	Become a Subscriber   CE Credits   News and Even	ts   Resources   Contact Us	
CITI - Learner Registration			
Steps: 1 2 3 4 5 6 7			
Personal Information			
* indicates a required field.			
* First Name	* Last Name		
UWG	Compliance		
* Email Address	* Verify email address		
irb@westga.edu	irb@westga.edu		
If you have a secondary email ad If you forget your username or pa	dress that can be used in case your preferred email address issword, it will be mailed both to your preferred email addre	changes, enter it below. ess and your secondary email address.	
Secondary email address	Verify secondary email address		

Enter your name and	UWG
email address.	

Continue to step 3.

oteps: 1 2 3 4 5 6 7	
reate your Username and	Password
* indicates a required field.	
Your username should consist o your username will be part of th	f 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, e completion report.
* User Name	
1000 C 11	
Your password should consist of	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password
Vour password should consist of * Password	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password
Your password should consist of * Password Please choose a security question provide this answer to the security and the security operation	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password
Viva Compliance Your password should consist of * Password Please choose a security questi provide this answer to the secu * Carurity Duaction	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password
Your password should consist of * Password Please choose a security question provide this answer to the security * Security Question What's your pet's name?	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password
Your password should consist of * Password Please choose a security question provide this answer to the security * Security Question What's your pet's name? * Security Answer	8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".  * Verify Password

Gender, Ethnicity and Race
Why does CITI Program ask about your gender, race and ethnicity? Why does CITI Program use these categories? Why does CITI Program ask about your gender? * indicates a required field.
* Your Gender Is:
Male
© Female
I would rather not disclose
* Your Ethnicity Is: (You may choose only one)
Hispanic or Latino
Not Hispanic or Latino
I would rather not disclose
* Your Race Is: (You may choose more than one)
🔲 American Indian or Alaska Native 😡
🔲 Black or African American 🧕
Acian 🕰

Choose a user name and password. Answer the security question. This will be used to assist in the recovery of your account if you forget your user name or password.

Continue to step 4.

Demographic information is voluntary. If you choose not to answer, select "I would rather not disclose" for each question.

Continue to step 5.

## \* indicates a required field.

courses?  If you answer "yes", you will be provided with information before you start a CEU-eligible course about the amount of credit available, informat about the course authors, and other required CEU disclosures. This information must be viewed before a course is started in order for you to 1 eligible to purchase CEU credit for course completion. However, answering "yes" daes not obligate you to purchase CEU credits for any cour if you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, an will be ineligible for CEU credit for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a Profile" link to update your Profile. If you're not sure, you can change your answer later.  Ves No	ion
If you answer "yes", you will be provided with information before you start a CEU-eligible course about the amount of credit available, informat about the course authors, and other required CEU disclosures. This information must be viewed before a course is started in order for you of the eligible to purchase CEU credit for these course completion. However, answering "yes" does not obligate you opurchase CEU credits for any cour If you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, an will be ineligible for CEU credit for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a Profile "link to update your Profile. If you're not sure, you can change your answer later. © Yes © Not Not sure. Ask me later If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive	ion
If you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, ar will be ineligible for CEU credit for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a Profile "link to used your Profile" If you're not sure, you can change your answer later. Yes No sure. Ask me later If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive	se.
If you're not sure, you can change your answer later.  Yes No No No sure. Ask me later If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive	nd you i "My
<ul> <li>Yes</li> <li>No</li> <li>No sure. Ask me later</li> <li>If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive</li> </ul>	
If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive	
appropriate Pre- and Post-Course information relevant to the kind(s) of CEU credit that you may request.	
AMA PRA Category 1 Credits     Norses (CNE Credits)     Other	
Psychologists (CEP Credits)	
* Can CITI Program contact you at a later date regarding participation in research surveys? 😡	
⊙ Yes ⊙ No Norsure. Ask me later	
Continue to Step 6	

Please provide the following information requested by University of West Georgia \* indicates a required field. Language Preference -\* Institutional email address irb@westga.edu Gender Highest degree • Employee Number \* Department ORS \* Role in research Address Field 1 Address Field 2 😔 Internet | Prote Select Curriculum - University of West Georgia

\* indicates a required field.

You will be provided a series of enrollment questions. Your responses will determine the curriculum for the courses you are going to take. Please read the questions carefully. Please read the responses carefully to make the best choice. Click here to review the University of West Georgia instructions page.

If you are planning to do assettic supersonal intercase course If you are planning to do assettic supery on animals, you may want to complete the "Aseptic Surgery" course now. Your institution may require this. Not at this time. Thank you.

\* Question 5
Would you like to take the Conflicts of Interest course?
Choose are answer

Yes
No
Submit

If you wish to receive Continuing Education credit for a professional organization, you may select this option in step 5. \*Please note you will need to work with CITI regarding payment for the cost of the CEU credit.

Continue to step 6.

UWG requires your institutional email address, department, and your role in research.

Continue to step 7.

On the "Select Curriculum" page, scroll down to **Question #5** 

**Financial Conflict of Interest** training (required for ALL grant proposal submissions). Select "yes" for Question 5 to add these modules.

Once you have completed registration, you will receive a validation email to the address provided in step 3.