

**ED.D. IN HIGHER EDUCATION ADMINISTRATION** 

**Professional Developmental Plan** 

Student Name

Issue(s) to be addressed per outcome of student review:

**Step 1:** Professional development goals related to the issues above should be clearly stated and measurable. They should each specify what change is required, the strategies/activities that will be implemented in an effort to achieve the goals, and how and when the change will be assessed.

**Step 2:** The committee-approved plan should be forwarded to the Ed. D. Program Director and will be placed in the student's file.

**Step 3:** A report detailing the outcomes of the plan and further recommendations of the student's advisory committee will be submitted to the Program Director according to the timeline specified for the plan's completion.

**Step 4:** If the plan has been successfully implemented and the advisory committee is satisfied that remediation has occurred, the report will be filed and no further action will be warranted. If the committee has further recommendations regarding the student's progress, a program faculty meeting will be called to recommend further action.

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Student Signature	Date
Advisor Signature	Date
Committee Member Signature	Date
Committee Member Signature	Date
Program Director Signature	Date

(Revised 08/2012)